

## *Substituting Courses*

In some cases, it may not be possible to retake a course if a student wishes to do so. In unusual circumstances, students may petition to substitute one course for another they have already taken, as long as the subject matter of both courses is substantially alike. With the approval of the student's academic advisor and the agreement of the department that offered the first course taken, a grade received in the new course will be labeled "Substitute" on the transcript and will be treated in the grade-point-average calculation as a "retake" grade, as described above. The original grade will remain on the student's Northeastern University transcript. Students should consult with their academic advisor before enrolling in any proposed substitute course. Students are required to pay normal tuition charges for all substitute coursework.