

# Bill Payment

## Student Financial Services

617.373.2270

617.373.8735 (fax)

Student Financial Services Inquiry Form ([https://northeastern.service-now.com/sfs/?id=sfs\\_ask\\_a\\_question&sys\\_id=dfb56efd8731f15011b72fc5dabb35a8](https://northeastern.service-now.com/sfs/?id=sfs_ask_a_question&sys_id=dfb56efd8731f15011b72fc5dabb35a8))

Full payment of tuition and other related charges is due prior to the start of the term as specified on the original bill. For questions related to the billing process, late fees, payment methods, tuition payment plan, and refunds, contact us at the phone number and email address provided above.

## E-Bill

Tuition bills are generated electronically and are available via the Student Hub. Once your billing statement is available, you will be notified via email.

Bills must be paid by the due date on the initial billing statement. If a bill has not been received by the first week of the semester, contact Student Accounts.

## Payment of Tuition

Full payment of tuition, fees, and other related charges are due prior to the start of each semester. Payments will be accepted for billable charges only. Northeastern University is not able to process payments for more than the balance due on the student's account.

Accepted methods of payment are:

- **Electronic check (e-check):** Payments can be made online via NUPay on the Student Hub and are processed the same day they are received by the university.
- **International payments using Flywire:** Northeastern has partnered with Flywire to streamline the international wire payment process to the university. This service provides students and their families a safe, cost-effective, and convenient method of making payments to Northeastern in foreign currencies. To learn more about international payments through Flywire, visit the Student Financial Services website (<https://studentfinance.northeastern.edu/billing-payments/payment-methods/>).
- **Monthly payment plan:** The monthly payment plan, administered through Flywire, allows students to divide their educational costs into smaller, more manageable installments. For additional information, visit the Student Financial Services website (<https://studentfinance.northeastern.edu/billing-payments/financing-options/>).
- **Supplemental loans:** There are a number of educational loan programs available to assist students in financing their education. Review options at the Student Financial Services website (<https://studentfinance.northeastern.edu/billing-payments/financing-options/>).

For additional information regarding available payment and financing options, visit the Student Financial Services website (<https://studentfinance.northeastern.edu/billing-payments/>).

## Student Financial Responsibility Agreement

As compelled by federal law, all students who enroll in classes at Northeastern are required to complete and accept the Student Financial Responsibility Agreement (<https://studentfinance.northeastern.edu/billing-payments/sfra/>). This agreement must be completed once per academic year and is located on the Student Hub. Failure to complete the SFRA will result in a hold that prevents attendance.

## VA Education Benefits

In accordance with Title 38 USC 3679 (e), covered individuals utilizing Chapter 31 or Chapter 33 education benefits at Northeastern University will not have any penalty imposed on their account nor will they be required to take out additional funding due to pending or late payments from the Department of Veterans Affairs as long as the Dolce Center for the Advancement of Veterans and Servicemembers has a current Certificate of Eligibility or VRE Authorization on file AND a Request for VA Benefit Certification is submitted through the Student Hub (<https://me.northeastern.edu>) portal.

COEs must be submitted before the start of the student's first term but do not need to be resubmitted unless entitlement information changes. Students are also required to complete the Request for VA Benefit Certification form through the Student Hub (<https://me.northeastern.edu>) portal before the start of each term they wish to use VA benefits. Students may have a hold placed on the account if there is an outstanding balance after payment from the VA is received by Northeastern.

## Discrepancies in Your Bill

Discrepancies in your bill should be addressed in writing, via the Student Financial Services Inquiry form, ([https://northeastern.service-now.com/sfs/?id=sfs\\_ask\\_a\\_question&sys\\_id=dfb56efd8731f15011b72fc5dabb35a8](https://northeastern.service-now.com/sfs/?id=sfs_ask_a_question&sys_id=dfb56efd8731f15011b72fc5dabb35a8)) to Student Financial Services. Include your name, Northeastern ID, account number, dollar amount in question, date of invoice, and any other information you believe is relevant.

If there is a discrepancy in your bill, pay the undisputed part of the bill to avoid responsibility for any late fees or financial holds.

## Late Fees

Northeastern has implemented a new policy regarding late fees. If the balance on a student's account remains unpaid, 30 days after the initial bill due date the university will impose a late fee of \$150 on the student's account. If the student's account balance remains unpaid after the initial late fee is assessed, the university will impose an additional 1% late charge once a month, until the balance is paid.

If a student or payer wishes to dispute a late fee assessment, they may review and submit the Late Fee Removal Request form ([https://service.northeastern.edu/sfs/?id=sc\\_cat\\_item&sys\\_id=af129a76dba03c10fab7440805961938&sysparm\\_category=d5e02da3db2f9010e783f3671d96195f](https://service.northeastern.edu/sfs/?id=sc_cat_item&sys_id=af129a76dba03c10fab7440805961938&sysparm_category=d5e02da3db2f9010e783f3671d96195f)).

## Tuition Paid Directly by Employers

When a third party pays tuition directly to the university, the student must provide the Office of Student Accounts with a purchase order or a written statement of intent to pay by the third party prior to the first week of classes. If there are stipulations associated with the payment agreement, such as a minimum grade level, then the student must either pay the university directly or enroll in one of the payment options.

Documents pertaining to a third-party agreement can be emailed to [thirdparty@northeastern.edu](mailto:thirdparty@northeastern.edu), faxed to 617.373.8735, or mailed to the address below:

Student Financial Services  
Northeastern University  
ATTN: Third-Party Billing  
354 Richards Hall  
360 Huntington Ave  
Boston, MA 02115

## Tuition Reimbursement

Many companies, embassies, and agencies directly reimburse students for their educational expenses upon successful completion of courses. In these situations, the student is responsible for paying the bill at the beginning of the semester or selecting another payment option. Tuition may not be left unpaid pending reimbursement by a third party. Check with your human resources department to see if you qualify.

If your company requires an official transcript to process the tuition reimbursement, you may request your transcript online (visit the Office of the University Registrar website (<https://registrar.northeastern.edu/article/transcript-requests/>) for additional information about the transcript request process). Transcripts should be requested prior to the due date on your initial billing statement.

## Tuition and Fees and Default Policy

Tuition rates, all fees, rules and regulations, courses, and course content are subject to revision by the president and the Board of Trustees at any time. In cases where the student defaults on their tuition, the student shall be liable for the outstanding tuition and all reasonable associated collection costs incurred by the university, including attorneys' fees.

## Northeastern University Student Health Plan (NUSHP)

### GENERAL INFORMATION

Since September 1989, Massachusetts law (M.G.L. c.15A, § 18) has required every full-time and part-time student enrolled in a certificate, diploma, or degree-granting program in a Massachusetts institution of higher learning to participate in a Student Health Plan or in a health benefit plan with comparable coverage.

The Northeastern University Student Health Plan defines a full-time student as having full-time student status and enrolled in any amount of credits of a full-time curriculum.

NUSHP defines a part-time student as having part-time student status and enrolled in at least 75% of credits of the full-time curriculum (CPS undergraduate students—9 credits, CPS graduate students—6 credits).

The health fee is assessed each term on a student's account based on these definitions unless the student has previously waived the health plan fee in the current academic year.

Students on co-op or on study abroad are considered active students and will be enrolled in and billed for NUSHP each year.

Students enrolled in prematriculation and online programs are not eligible for NUSHP.

### HEALTH INSURANCE WAIVER

Eligible students are automatically enrolled in NUSHP each academic year and may waive NUSHP via the Student Hub (<https://me.northeastern.edu>) once they have been billed for NUSHP. In addition, to be eligible to waive, comparable coverage must be effective from the beginning of the term the student meets Student Health Program requirements.

The burden of proof that the alternative insurance is adequate falls upon the student choosing to waive. By submitting the waiver form, the student will be accepting responsibility for all medical expenses incurred, and neither Northeastern nor its Student Health Plan will be responsible for these expenses.

Northeastern reserves the right to verify that the student's insurance meets the criteria indicated. Disciplinary action may be taken if a student knowingly waives NUSHP without comparable coverage.

Visit the NUSHP website (<https://studenthealthplan.northeastern.edu/>) for waiver deadlines.