Libraries
Northeastern University Libraries
617.373.8778
Website (http://www.library.northeastern.edu)

The Northeastern University Library is at the hub of campus intellectual life. Resources include over 900,000 print volumes, 206,500 e-books, and 70,225 electronic journals. The Snell Library building welcomes 1.5 million visitors a year on the Boston campus, and the library’s website serves users around the world. The library provides award-winning research and instructional services, a growing focus on networked information, and extensive special collections that document social justice efforts in the greater Boston area. The library has an ambitious vision to expand its digital initiatives by developing its digital repository, digitizing unique collections, constructing integrated collaborative spaces, and fostering the adoption of digital media and the creation of new knowledge. The Northeastern University Library leads the way in redefining library service in the 21st century.

Snell Library is also the primary study environment on campus, open 24/7 to the whole university community, year-round. Spaces include group, quiet, and silent work areas, with more than thirty group study rooms with whiteboards and plug-in displays for collaborative group work. Individual study rooms are available for graduate students on a long-term reservation basis, as well. In partnership with Information Technology Services, the library supports the Digital Media Commons and InfoCommons computing areas, providing high-level media creation and editing capabilities. The Digital Media Commons also includes a 3D printing studio with a full suite of fabrication technologies and professional-level audio and video recording studios.

Services provided by Snell Library include both on-site and distance reference, the latter including 24/7 live chat with a reference librarian; subject specialist librarians who provide in-depth consultation and research support for each academic program at the university; and an interlibrary loan system for providing materials not readily available at Northeastern. Digital scholarship project support and tools are also available through an institutional repository and data management services. The library also teaches workshops on digital media tools and resources and instructional sessions about library research for students and faculty.

The School of Law Library, located on five floors in the Knowles Law Center, includes a comprehensive collection of U.S. legal materials in print and in electronic format. Of particular note is the library’s collection in the areas of public interest law; international human rights law; and public health, death penalty issues, and progressive lawyering. Access to print and electronic materials is provided through Scholar OneSearch, the university’s online library catalog. More information can be found on the library website (http://www.northeastern.edu/law/library).

Office of Academic Advising
50 Nightingale Hall
617.373.2400
617.373.5545 (fax)
cps-adviser@northeastern.edu
Website (http://www.cps.neu.edu/student-resources/OAA.php)

The mission of the Office of Academic Advising is to provide comprehensive services to enable students to take ownership of their education and to make sound decisions and judgments that further their individual academic and professional success.

Each student accepted in a degree or certificate program has a designated career and academic coach who serves as the student’s primary contact and partner at the university to work together toward the student’s success by:

- Navigating curriculum/program requirements
- Planning a course load
- Choosing a major
- Determining the best path for degree completion
- Petitioning for transfer credit, course substitution, and course overloads
- Researching and locating resources that are important to the student

The Office of Academic Advising offers student enrichment opportunities throughout the year to satisfy educational, social, and networking desires/needs. For more information about the Office of Academic Advising, visit the College of Professional Studies website (http://www.cps.neu.edu/student-resources/OAA.php).

Students are encouraged to communicate regularly with their academic advisors.

TUTORING SERVICES
Tutoring can benefit skilled professionals and beginning students alike. Students enrolled in the College of Professional Studies have access to and are strongly encouraged to make use of the various available tutoring services.

SMARTHINKING
Smarthinking is a free online tutoring service (http://www.cps.neu.edu/student-resources/tutoring-services.php) accessed through the student’s Blackboard account.

Smarthinking provides online tutoring, synchronous or asynchronous, in many different subjects such as writing, reading, basic math through multivariate calculus, business, biology, chemistry, and physics.

International Tutoring Center
Basement of Snell Library
617.373.2455
globals@northeastern.edu
Website (http://www.cps.neu.edu/gss)

Tutors provide high-quality ESL writing instruction and tutoring for international students who need assistance with papers, assignments, TOEFL writing, and research projects. Students can meet one-on-one with an ESL tutor for 50-minute appointments. This is a free service for Northeastern international students.

The Writing Center
412 Holmes Hall
617.373.4549
Website (http://www.northeastern.edu/writingcenter)

The Northeastern University Writing Center (WC) is open to any member of the Northeastern community and exists to help writers of any level, from any academic discipline, become better writers. There are many ways to enjoy our services. You can book in-person or virtual
sessions with a WC consultant, send us your writing through our email submissions, or browse our online content and multimedia resources on Facebook and Pinterest.

**Northeastern Math Center**  
540B Nightingale Hall  
617.373.2438  
Math tutoring on an individual basis is provided in algebra, precalculus, or calculus. This is a free service for Northeastern students. Students can call or stop by the center for an appointment.

**Career Services**  
103 Stearns Center  
617.373.2430  
617.373.4231 (fax)  
careerservices@northeastern.edu  
Website (http://www.northeastern.edu/careerservices)  

Career Services provides resources, guidance, and opportunities that help students and alumni with the following:

- Choose a major and explore career options that fit their unique attributes
- Make career decisions that will engage them in productive and fulfilling work
- Prepare for and conduct successful job searches
- Create meaningful and effective engagement with employers
- Contribute to meeting global and societal needs

Northeastern’s Career Services does not guarantee employment nor does it refer students to prospective employers regarding job openings.

**Disability Resource Center**  
20 Dodge Hall  
617.373.2675  
617.373.2730 (TTY)  
617.373.7800 (fax)  
Website (http://www.northeastern.edu/drc)  

The Disability Resource Center (DRC) strives to create an environment in which all are empowered to make their unique contributions to the rich academic and social life of Northeastern. Its staff takes a creative approach to assisting students who have disabilities or who are Deaf or hard of hearing by providing services that will enable them to succeed.

In accordance with federal laws and guidelines, services cannot be provided unless acceptable documentation is submitted to the DRC. Students must provide recent diagnostic documentation indicating that the disability substantially limits one or more major life activities. They must also register with the DRC and meet with a counselor.

Students who are disabled, Deaf, or hard of hearing are strongly encouraged to contact the DRC upon their acceptance to Northeastern. It is also most beneficial to schedule a meeting with a DRC counselor at least three months prior to arriving on campus in order to register and request services. Early contact with the center will allow enough time to assemble the required diagnostic documentation, register at the DRC, and set up services.

Services are individually tailored on a case-by-case basis to meet each student’s needs. Support services are available for, but are not limited to, students with a documented diagnosis of learning disabilities, blindness or visual disabilities, mobility disabilities, deafness or hard-of-hearing disability, head injuries, psychiatric disorders, degenerative or chronic conditions, HIV-positive status or AIDS, and temporary disabilities.

The center’s services include examination modification and accommodation; disability-related academic advising and course modification; note-taking services; readers and scribes; sign-language interpreters and transliterators; computer-aided, real-time information about classrooms’ accessibility; advising and referral services; campus orientations; acquisition of assistive listening devices, Braille materials, taped textbooks, and raised-line drawings; and assistive technology, such as the Reading Edge machine. The center also provides liaison, advocacy, and training services for faculty, staff, and administration and coordinates special-interest groups.

The DRC does not provide personal care assistance (PCA) services; the center will provide referral to local PCA service agencies, such as the Boston Center for Independent Living (http://bostoncil.org).

Northeastern does not offer transportation services; however, public transportation in greater Boston is run by the Massachusetts Bay Transportation Authority (MBTA), which offers a curb-to-curb transportation service known as The RIDE for persons with disabilities. Several stops on the Orange Line branch of the MBTA subway system are very convenient to the Northeastern campus. Please visit the MBTA website (http://www.mbta.com) for more information.

**University Health and Counseling Services**  
Forsyth Building, Suite 135  
617.373.2772  
UHCS@northeastern.edu  
Website (http://www.northeastern.edu/uhcs)  

The University Health and Counseling Services team is eager to serve you. We hope that you will use our center as a resource to help stay healthy, physically and mentally, and for care when you are ill or injured, depressed or stressed.

**We Care**  
104 Ell Hall  
617.373.4384  
we_care@northeastern.edu  
Website (http://www.northeastern.edu/wecare)  

The mission of We Care is to support students who experience unexpected challenges in maintaining their academic progress. We Care works with the student to coordinate assistance among university offices and to offer appropriate on- and off-campus referrals to support successfully resolving the issue. We Care also provides guidance to faculty and staff in identifying Northeastern resources and policies to help students succeed.

**Center for Spirituality, Dialogue, and Service**  
203 Ell Hall  
617.373.2728  
csds@northeastern.edu  
Website (http://www.northeastern.edu/spirituallife)  

The Center for Spirituality, Dialogue, and Service (http://www.northeastern.edu/spirituallife)(CSDS) serves and supports the diverse spiritual, religious, and social justice commitments of all Northeastern community members. The center is home to the Sacred Space (http://www.northeastern.edu/spirituallife/our-spaces/sacred-space) (200 Ell Hall), a beautiful award-winning spiritual area for worship, private contemplation and reflection, group meetings, dialogue, yoga, meditation, service projects, and special events. The
CSDS sponsors over 25 student organizations representing the world's spiritual, religious, and humanist traditions. The center builds partnerships across university departments and disciplines and with religious communities and public service agencies locally, nationally, and internationally to help students become engaged citizens, peace builders, and equipped as leaders to tackle pressing global problems. The work of the center is organized into two mutually reinforcing spheres:

- **Sphere of Spirituality and Interfaith Engagement**
  
  Offers students, faculty, and staff opportunities to explore their personal spirituality, diverse religious traditions, learn ethical reflection and decision making, and develop interfaith appreciation and competence

- **Sphere of Service and Social Action**—coordinated by the SJRC
  
  Serves as an inclusive hub of innovative justice-minded thinking, collaboration, and action that empowers students, faculty, and staff to help enact a society that is equitable and peaceful

For more information, visit the website (http://www.northeastern.edu/spirituallife), call 617.373.2728, submit an email (csds@northeastern.edu), or visit 203 Ell Hall.

**Office of Student Conduct and Conflict Resolution**

202 Ell Hall  
617.373.4390  
Website (http://www.northeastern.edu/osccr)

The Office of Student Conduct and Conflict Resolution administers the Code of Student Conduct (http://www.northeastern.edu/osccr/code-of-student-conduct) and the student disciplinary process. The code establishes and defines university community expectations for standards of behavior and responsibility, as well as rights and remedies provided to all university community members. The office is also responsible for the design, development, and implementation of the university mediation program.

Programs and services provided by the Office of Student Conduct and Conflict Resolution are designed to support the academic mission of the university by enhancing each student's academic achievement and personal, ethical, and character development. These programs are intended to promote community standards of behavior; positive and productive conflict management and resolution; civility; respect for self; respect for others; and an appreciation for being a part of a diverse, flourishing community.