

# Completing Program Requirements

## Undergraduate Degree Programs

To earn an undergraduate degree at the College of Professional Studies, students must complete all courses as prescribed in the curriculum, the required number of credits as per the curriculum, and maintain a minimum cumulative grade-point average of 2.000 or as outlined by the specific program.

## Undergraduate Certificate Programs

To earn an undergraduate certificate at the College of Professional Studies, students must complete all courses as prescribed in the curriculum, the required number of credits as per the curriculum, and maintain a minimum cumulative GPA of 2.000 or as outlined by the specific program.

## Time Limit on Program Completion

Although there is no set limit for an undergraduate student to complete their certificate or degree, there is a limit to how long a course may be used toward program completion. Science and technology courses expire after seven years unless an extension is approved by the program director.

At the time of reentry or readmission for an undergraduate student, the science or technology courses that were completed seven or more years ago cannot be used to satisfy the science or technology requirement for the degree. The student has to retake the course or take a different course in the subject area to satisfy degree requirements.

*Note: The College of Professional Studies makes adjustments to its academic program offerings and curricula to stay current and to be able to offer students the most relevant courses and knowledge in the field. Examples of such changes include adding new programs, adding/adjusting course requirements, adding/adjusting courses, and adding/adjusting curriculum requirements.*

*When there is a change to a curriculum or program requirement, students already matriculated and actively enrolled in the program may continue to follow the program requirements at the time of matriculation or to follow the new curriculum/program requirements, unless it is otherwise specified by the academic program at the time of the announcement of said changes.*

*Students who leave the College of Professional Studies and then return at a later date will be required to follow the most current curriculum for their program of study. If the program into which the student is seeking readmission or reentry is no longer offered, the student may apply to another program and must meet the admissions requirements for that program.*