Requirements for Clinical, Internships, and Practicum Courses

• Courses offered at affiliated hospitals, clinics, schools, medical facilities, or other institutions involve contractual agreements with these agencies. Students assigned to an institution for instruction are expected to adhere to the rules and regulations of that institution. Failure to adhere to these rules may result in dismissal from that institution.

• Evidence of health clearance is required for experiential courses (including clinicals, internships, and practicum) in their field of study. All students, regardless of age, must have a current physical exam, tuberculin test, and documentation of immunity on file at University Health and Counseling Services (UHCS) and provide such documentation to their on-campus clinical coordinator/clinical placement office.

• School of Nursing students must provide evidence of health documentation utilizing an immunization tracker in order to ensure that documents are updated on a yearly basis. International nursing students must have a current U.S. nursing license.

• Students must meet the health clearance requirements of their academic program and any site-specific requirements prior to entering the clinical setting. This means that students must make arrangements for their physical exams and immunizations months before they are scheduled for a clinical course or rotation. Students who do not present the appropriate health certification will be blocked from registering for, or attending, a clinical course or rotation until satisfactory evidence is provided.

• More specific guidelines are available from University Health and Counseling Services in 135 Forsyth, online at UHCS (https://www.northeastern.edu/uhcs/forms/clinical-clearance), or from the individual program’s clinical placement office. Guidelines are updated periodically and students must meet the most current guidelines or they will not be allowed into a clinical area.

• Students completing experiential courses may also be required to submit to and successfully clear criminal history/background checks.

• All students are required by federal and state law to respect the confidentiality of the patients’ records to which they may be privy. This includes, but is not limited to, patient identity and identifiers, diagnostic tests performed, medical history, and medications prescribed. For more information, students should contact their program advisor.

• Students should be aware that, while participating in any form of clinical practice, they continue to be under the jurisdiction of the university. Any breaches of conduct committed by a student in a clinical setting that would be a violation of the Code of Student Conduct shall also be considered a cause for disciplinary action against the student.

• Evaluation for clinical courses will be based on established guidelines and policies that students will receive prior to the clinical component. Periodic performance evaluations will take place during the course of the academic term. See specific program clinical policies and procedures handbooks or course syllabi.

• The university is affiliated with numerous clinical sites across the country. Depending on the program, students may be required to travel outside of Massachusetts to complete clinical courses.

Students are responsible for any costs associated with transportation and/or housing.

Academic, Professional, or Research Misconduct

Bouvé students are expected to adhere to the highest academic and professional standards. The university's Code of Student Conduct sets forth the university’s expectations of behavior that promote the safety and welfare of the Northeastern University community. The Code of Student Conduct and policies for implementation can be found on the Office of Student Conduct and Conflict Resolution’s (http://www.northeastern.edu/osccr/code-of-student-conduct) website.

Failure to meet these standards, including misconduct in academic, professional, or research activities, will result in disciplinary action. Such actions may include a lowered or failing grade in the course, probation, suspension, or immediate dismissal from the program. Students found responsible for academic, professional, or research misconduct will have a letter placed in their permanent file stating the pertinent findings of their case. No student may withdraw from a course in which they have been notified that they will fail for a specific finding of academic dishonesty.

The university’s Code of Student Conduct defines various aspects of academic misconduct, such as cheating and plagiarism. Lack of knowledge of these definitions does not negate the student’s responsibility for upholding them. Academic misconduct is regarded as a serious violation of ethical standards and may result in the student’s immediate dismissal from the graduate program.

In addition to maintaining complete honesty in all academic work, students admitted to clinical or professional programs in the Bouvé College of Health Sciences are expected to familiarize themselves with the code of ethical conduct of the professional discipline they are entering and to agree to uphold these principles.

Similarly, students admitted to graduate research programs are expected to familiarize themselves with the code of ethics in research. Such a code is outlined in Guidelines for the Conduct of (https://oir.nih.gov/sourcebook/ethical-conduct/research-ethics/nih-guidelines) Research. Ethical codes of conduct for researchers are also presented in the National Academy of Sciences’ (http://www.nap.edu/readingroom/books/obas) On Being a Scientist, Responsible Conduct in Research (https://www.nap.edu/catalog/12192/on-being-a-scientist-a-guide-to-responsible-conduct-in). Violations of research ethics can include, but are not limited to, falsification or fabrication of data, plagiarism, malicious allegations of misconduct in science, covering up or failing to report misconduct, obstructing due process in investigations of misconduct, and reprisals against those revealing misconduct.