Students in Good Academic Standing
Students who are in good academic standing may repeat up to 8 semester hours of coursework in order to earn a better grade. A course may only be repeated once.

In all cases, the most recent grade earned in a course is the one used in calculating the overall GPA; however, previous grades remain on the transcript with a note that the grade is “excluded.” This means that the course is excluded from the GPA and earned credit calculation. Students must obtain approval from their department and the Graduate School of Engineering prior to repeating a course. Students are required to pay normal tuition charges for all repeated coursework.

Students on Academic Probation
The Graduate School of Engineering allows students to repeat (or substitute) a total of up to 8 semester hours of coursework beyond stated minimum degree requirements in order to attain the required cumulative 3.000 GPA for good academic standing.

Course Repeat
When the appropriate course is available, courses may be repeated once in order to earn a better grade. In all cases, the most recent grade earned in a course is the one used in calculating the overall GPA; however, previous grades remain on the transcript with a note that the grade is “excluded.” This means that the course is excluded from the GPA and earned credit calculation. Students must obtain approval from their academic adviser and the Graduate School of Engineering prior to repeating a course. Students are required to pay normal tuition charges for all repeated coursework.

Within the above limitations for extra or repeated courses, a student must repeat any required core course in which he or she earns a grade below C. Individual programs may have additional requirements.

Course Substitution
In cases where repeating a course is not possible, a student may petition to substitute one course for another they have already taken, as long as the course content is significantly similar and is not a core required course.

The student’s department and graduate school in conjunction with the Office of the University Registrar must approve of the substitution. If approved, the grade in the new course taken will be included in the GPA calculation, and the first course taken will remain on the transcript with a note that the grade is “excluded” from the GPA and earned credit calculation. Students are required to pay normal tuition charges for all substituted coursework.

Course substitution is not an option for students in good academic standing.