PAY 0500. Payroll Administration Evening Program. 5.4 Hours.
Offers payroll administrators and managers an opportunity to obtain a higher level of proficiency in their careers and to help prepare for the Certified Payroll Professional (CPP) or Fundamental Payroll Certification (FPC) exam, valued and recognized designations among payroll professionals.

PAY 0501. Payroll Administration Program. 4.8 Hours.
Offers payroll administrators and managers an opportunity to obtain a higher level of proficiency in their careers and to help prepare for the Certified Payroll Professional (CPP) or Fundamental Payroll Certification (FPC) exam, valued and recognized designations among payroll professionals. Topics covered include employee status, new hire reporting, Fair Labor Standard Act laws, overtime pay and compensable time issues, white-collar worker exemptions, compensation, withholding and depositing taxes, unemployment insurance, benefits and deductions from pay, accounting principles, payroll for U.S. employees abroad and foreign aliens working in the United States, reporting requirements, record-retention laws, payroll systems and technology, managing a payroll department, and IRS problem resolution. Instructors are industry practitioners with real-world experience within the payroll administration area.